

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Thursday, December 10, 2009 at 7:05 p.m.

PRESENT: Steve Wolf, Roberta Troeger, Bill Clemons, Elizabeth Curtis, Diana Rud and Jennifer Roberts

VISITORS: Andy Stahr from Pizzo & Associates attended the meeting in order to answer any questions the Board might have concerning the stewardship program for Harvey Creek Conservation Area. He related that Nick Fuller, stewardship manager, felt that they had made much headway on eradicating thistle last year. He recommended continuing with the same budget for the next two years. He would also like to do a burn in 2011 so that they can have better access to the canary grass and willows. Proposed separately, was the algae control on the drainage ditch which had been discussed at an earlier meeting.

MINUTES: Copies of the minutes of the November 12, 2009 meeting were made available to all Board members. A motion was made by Liz Curtis and seconded by Jennifer Roberts to accept the minutes of the November 12, 2009 meeting as presented.

MOTION CARRIED

Copies of the minutes of the November 23 special meeting were also presented. A motion was made by Jennifer Roberts and seconded by Liz Curtis to accept the minutes of the November 23, 2009 meeting as presented.

MOTION CARRIED

TREASURER’S REPORT: The following fund balances were presented:

Corporate Fund	\$ 99,928.28
Recreation Fund	\$ 100,799.83
Paving/Lighting Fund	\$ 16,887.90
Audit Fund	\$ 5,832.99
Liability Insurance Fund	\$ 33,410.48
Social Security Fund	\$ 38,839.97
Unemployment Insurance Fund	\$ 29,262.68
I.M.R.F. Fund	\$ 16,113.49
2004 Bond Capital Projects	\$ 73,819.52
2006 Bond Capital Projects	\$ 208,359.71
2008 Bond Capital Projects	\$ 196,500.00
2008 Bond Debt Service	\$ 3,206.60

A motion was made by Roberta Troeger and seconded by Jennifer Roberts to accept the Treasurer’s Report as presented subject to audit.

ROLL CALL VOTE:

Steve Wolf, aye Roberta Troeger, aye Jennifer Roberts, aye Bill Clemons, aye
Liz Curtis, aye Diana Rud, aye

6 ayes, 0 nays

MOTION CARRIED

BILLS: The following bills were presented for payment:

Corporate Fund	\$ 8,589.50
Recreation Fund	\$ 10,608.97
Paving & Lighting Fund	\$ 975.00
Social Security Fund	\$ 614.16
<u>I.M.R.F Fund</u>	<u>\$ 810.52</u>
Total Bills:	\$ 21,598.15

A motion was made by Roberta Troeger and seconded by Jennifer Roberts to pay the bills as presented.

ROLL CALL VOTE:

Steve Wolf, aye Roberta Troeger, aye Jennifer Roberts, aye Bill Clemons, aye
Liz Curtis, aye Diana Rud, aye

6 ayes, 0 nays

MOTION CARRIED

COMMITTEE REPORTS: RECREATION: Because of work on the Festival of Trees, no recreation committee meeting was held this month. Director Warren Spurgeon reported that 42 local businesses took part in the festival by sponsoring a tree. There were also approximately 40 home-based vendors that took part in the craft show. Warren Spurgeon advised that the hotel was happy with the event and would like to host it again next year. He also suggested that it might be an opportunity for the Sandwich Park Foundation to be involved by hosting a dinner among the trees. On behalf of the Board, Steve Wolf commended Warren Spurgeon and Christine McMahon for coordinating a great event.

The new winter/spring brochure is back from the printer and will be inserted in the Sandwich Record today. Steve Wolf reported that he had heard Warren Spurgeon on the new WSPY ads.

PARKS: Director Warren Spurgeon presented a list of maintenance projects that have been completed. He advised that the solar light at Harvey Creek has had the bulb replaced.

A bed liner has been purchased for the new Ford F-150 pickup. Bill Clemons suggested scheduling the removal of the liner each year for cleaning purposes.

PERSONNEL: Kyle Murphy has started working on spring sports. He is also working with Jay Miller on the basketball program.

LAW & ORDER/SAFETY: Warren Spurgeon reported that there has been more vandalism at Harvey Creek Conservation Area. The plexi-glass that was used to replace the broken glass in September has been broken out again. Verne Wruck is having O'Neill Glass make replacements.

FINANCE: A motion was made by Roberta Troeger and seconded by Diana Rud to authorize the repayment of funds to Corporate of \$3,000 each from Recreation and Audit that were borrowed last year.

ROLL CALL VOTE:

Steve Wolf, aye Roberta Troeger, aye Jennifer Roberts, aye Bill Clemons, aye
Liz Curtis, aye Diana Rud, aye
6 ayes, 0 nays

MOTION CARRIED

Warren Spurgeon suggested escrowing some of the profit from programs so that it could be used on a capital improvement item.

CAPITAL DEVELOPMENT: Warren Spurgeon reported on his visit to the Duvick Avenue building and its' potential as a recreation center for the Park District. He will schedule another opportunity for the Board to view the facility on December 17, 2009.

The facility on Route 34 that is owned by Joe Fraser was also visited and it was felt that it would not meet the needs of the Park District at this time.

OLD BUSINESS: MEMORIAL DRAINAGE: Jake Saltzman will be getting a map to the Park District to show where the drainage tiles are located at Memorial Park. He plans to clean the catch basin as soon as the weather permits.

FLOOR DAMAGE: Warren Spurgeon has spoken to a floor specialist and Tom Sodaro at the school concerning the floor damage at Dummer. The floor specialist felt that this was a minor scratch and that it would be taken care of when the floor is refinished the next time. It was suggested that the Park District contact the school to see if we could share the cost of purchasing a new hoop and possibly have a plaque hung for the donation.

DUTCH ACRES PARK: No communication has been received from Dan Kramer concerning the Dutch Acres Park.

OSLAD GRANT: Nothing has been received from the State concerning the OSLAD grant application.

NEW BUSINESS: HOLIDAY PARTY: A reminder was made of the holiday party beginning at 6:00 p.m. at Timber Creek Hotel.

ANNUAL AUDIT: The 2008/2009 audit has been received from Sikich and copies have been distributed to all Board members for review.

As there was no further business, a motion was made by Diana Rud and seconded by Roberta Troeger to adjourn the meeting at 8:46 p.m. The next regular meeting will be held on January 14, 2010 at 7:00 p.m.

Steve Wolf, President

Starr Frederick, Secretary

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