

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Thursday, March 11, 2010 at 7:07 p.m.

**PRESENT:** Roberta Troeger, Steve Wolf, Bill Clemons, Diana Rud, Leigh Lederman, Jennifer Roberts and Liz Curtis (arriving at 7:07 p.m.)

**MINUTES:** Copies of the minutes of the February 18, 2010 meeting were made available to all Board members. A motion was made by Jennifer Roberts and seconded by Bill Clemmons to accept the minutes of the February 18, 2010 meeting as presented.

MOTION CARRIED

**VISITORS:** John Vann of LandTech and Tod Stanton of Public Research Group made a presentation to the Board concerning the development of a Master Plan for the Sandwich Park District. Prior to the meeting, John Vann had sent a revised proposal for the plan. In developing the Master Plan, LandTech would be involved with the park research and capital park design and Public Research Group would work on the needs assessment survey, town hall meetings and compiling the plan. Tod Stanton believed the process would take between 6 and 8 months to complete.

John Vann felt that a current comprehensive Master Plan was needed for any future OSLAD grant applications to clarify what the Sandwich Park District is doing.

Recently completed Master Plans for Genoa and Crystal Lake were left for review by the commissioners.

Todd Latham, representing Sandwich Boys Baseball, asked the Board for more clarification on some points in the license agreement for Memorial Park. As several of the commissioners had not had time to read Todd's letter, no further discussion took place.

**TREASURER'S REPORT:** The following fund balances were presented:

Corporate Fund	\$ 74,214.51
Recreation Fund	\$ 79,471.83
Paving/Lighting Fund	\$ 16,891.87
Audit Fund	\$ 2,773.80
Liability Insurance Fund	\$ 13,665.63
Social Security Fund	\$ 35,165.77
Unemployment Insurance Fund	\$ 29,078.94
I.M.R.F. Fund	\$ 7,800.54
2004 Bond Capital Projects	\$ 70,605.47
2006 Bond Capital Projects	\$ 208,459.76
2008 Bond Capital Projects	\$ 196,500.00
2008 Bond Debt Service	\$ 3,206.60



FINANCE: Girls Softball has asked for a credit card to be used for purchases during the ball season. It was felt that it would be better to establish a credit line at the businesses that they frequent for supplies.

CAPITAL DEVELOPMENT: A Capital Development committee meeting is scheduled for March 22 at 6:30 p.m. Steve Wolf noted that John Vann's quote to oversee the OSLAD grant project had increased to \$42,500 because of an item he had failed to include on the first proposal.

Warren Spurgeon has contacted IDNR and reviewed the forms with them. The OSLAD forms need to be returned by March 30. One aspect of the grant paperwork was procuring a written agreement with the School District for an easement for the walking path. Warren has contacted Rick Schmidt and the Park District to accomplish this agreement. An appraisal of the donated acreage will need to be completed, as well, if the property is included in the project. Warren Spurgeon had sought an estimate of the cost to move the dirt from the donated parcel and it was calculated to cost approximately, \$250,000.

**OLD BUSINESS:** MEMORIAL DRAINAGE: Warren Spurgeon will contact Jake Saltzman concerning the cleaning out of the drainage catch basin at Memorial Park as soon as the weather allows.

DUTCH ACRES PARK: Warren Spurgeon reported that he has heard that the Dutch Acres problem is on the judge's docket.

HARVEY CREEK STEWARDSHIP: Steve Wolf has reviewed the information provided by Warren Spurgeon on alternative vendors to steward Harvey Creek Conservation Area and has found Pizzo and Associates are the lowest in cost in comparison to three other vendors.

A motion was made by Roberta Troeger and seconded by Jennifer Roberts to hire Pizzo and Associates for Harvey Creek Conservation Area stewardship not to exceed \$12,000.

ROLL CALL VOTE:

Steve Wolf, aye            Bill Clemons, aye            Roberta Troeger, aye            Diana Rud, aye  
Jennifer Roberts, aye    Leigh Lederman, aye        Liz Curtis, aye

7 ayes, 0 nays

MOTION CARRIED

MASTER PLAN: The presentation from John Vann and Tod Stanton was discussed. Diana Rud felt she was convinced that we needed to go ahead. Other board members felt they had a good process and that the Master Plan would help to back up the Board's decisions. Bill Clemons felt the price was high and that maybe the scope of work and price could be lessened. It was suggested that other purchasers of this service be contacted to see what they paid and if they felt it was worth it.

Warren Spurgeon and Steve Wolf have met with Fred Schramm, of Schramm Construction Corporation who was recommended by Dick Faltz. Mr. Schramm has been involved in the construction of facilities such as the Park District is interested in

constructing. A steel structure package bid from Rhino Steel would cost approximately \$3,200,000. plus the additional cost of concrete work, building assembly and the running of utilities to the site.

BERM: A reminder was made that the berm required in the purchase agreement of the five acres is to be in place by June 1<sup>st</sup>.

**NEW BUSINESS:** **VISITORS:** Jennifer Roberts suggested that all visitors be given a time frame of approximately ten minutes to speak to the Board during regular meetings. Matters taking more time should first be presented to the Director or the appropriate committee.

As there was no further business, a motion was made by Leigh Lederman and seconded by Jennifer Roberts to adjourn the meeting at 9:35 p.m. The next regular meeting will be held on April 8, 2010 at 7:00 p.m.

Steve Wolf, President

Starr Frederick, Secretary