

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Monday, April 18, 2011 at 6:30 p.m.

PRESENT: Steve Wolf, Diana Rud, Bill Clemons, Roberta Troeger and Leigh Lederman

VISITORS: Martha McAdams, a Sandwich resident, attended the meeting and showed interest in being appointed to the Board's vacant seat.

Jeff Foose of S & N Fireworks addressed the Board with his proposal for the July 3, 2011 fireworks display at the fairgrounds. S & N Fireworks has been the vendor of the fireworks display for the past ten years and Foose would like to continue that tradition.

A motion was made by Bill Clemons and seconded by Leigh Lederman to contract with S & N Fireworks for the 2011 fireworks display.

ROLL CALL VOTE:

Diana Rud, aye Leigh Lederman, aye Roberta Troeger, aye Bill Clemons, aye
Steve Wolf, aye
5 ayes, 0 nays

MOTION CARRIED

The idea of having a ground display was discussed and Jeff Foose will be contacted regarding this.

MINUTES: Copies of the minutes of the March 10, 2011 meeting were made available to all Board members. A motion was made by Diana Rud and seconded by Bill Clemons to accept the minutes of the March 10, 2011 meeting as presented.

MOTION CARRIED

TREASURER’S REPORT: The following fund balances were presented:

Corporate Fund	\$ 59,928.06
Recreation Fund	\$ 125,678.48
Paving/Lighting Fund	\$ 21,587.12
Audit Fund	\$ 4,424.87
Liability Insurance Fund	\$ 17,138.81
Social Security Fund	\$ 27,661.96
Unemployment Insurance Fund	\$ 23,140.69
I.M.R.F. Fund	\$ 4,721.23
2004 Bond Capital Projects	\$ 6,932.67
2006 Bond Capital Projects	\$ 208,823.10
2008 Bond Capital Projects	\$ 200,154.96
2010 Bond Capital Projects	\$ 583,919.30

A motion was made by Roberta Troeger and seconded by Leigh Lederman to accept the Treasurer's Report as presented subject to audit.

ROLL CALL VOTE:

Steve Wolf, aye Bill Clemons, aye Roberta Troeger, aye Diana Rud, aye
Leigh Lederman, aye
5 ayes, 0 nay

MOTION CARRIED

BILLS: The following bills were presented for payment:

Corporate Fund	\$ 10,029.37
Recreation Fund	\$ 21,458.20
Social Security Fund	\$ 2,024.91
Unemployment Fund	\$ 1,826.72
I.M.R.F Fund	\$ 6,760.73
2004 Bond Capital Proj.	\$ <u>1,830.00</u>
Total Bills:	\$ 43,929.73

A motion was made by Diana Rud and seconded by Leigh Lederman to pay the bills as presented.

ROLL CALL VOTE:

Steve Wolf, aye Bill Clemons, aye Roberta Troeger, aye Diana Rud, aye
Leigh Lederman, aye
5 ayes, 0 nay

MOTION CARRIED

COMMITTEE REPORTS: DIRECTOR'S REPORT: Sue Swithin provided the Board with a report listing updates to pending matters. She has hired three (3) people to staff the concession stand this summer and has interviewed for the facility host position. Diana Rud felt that the Personnel Committee be involved in the final selection.

A second hearing on the sign at Knights Park is scheduled for April 26, 2011. The sign that Sue Swithin recommended is from Viking Signs at a cost of \$4,350.00. The sign is lit from within, with covers over the message boards.

A motion was made by Bill Clemons and seconded by Roberta Troeger that if the request is approved by the city, to purchase the sign from Viking Signs not to exceed \$4,500.00.

ROLL CALL VOTE:

Steve Wolf, aye Bill Clemons, aye Roberta Troeger, aye Diana Rud, aye
Leigh Lederman, aye
5 ayes, 0 nay

MOTION CARRIED

A motion was made by Diana Rud and seconded by Roberta Troeger to allow a \$50.00 per month phone concession for Sue Swithin as she is using her personal phone for Park District business, at her request, which means the P.D. does not have to acquire another phone.

ROLL CALL VOTE:

Steve Wolf, aye Bill Clemons, aye Roberta Troeger, aye Diana Rud, aye
Leigh Lederman, aye
5 ayes, 0 nay

MOTION CARRIED

A motion was made by Roberta Troeger and seconded by Leigh Lederman to allow up to \$1,000.00 for Sue Swithin's expenses for moving from Yorkville to Sandwich.

ROLL CALL VOTE:

Steve Wolf, aye Bill Clemons, aye Roberta Troeger, aye Diana Rud, aye
Leigh Lederman, aye

5 ayes, 0 nay

MOTION CARRIED

RECREATION: Sue Swithin has obtained fencing repair quotes from Dell Fence for Memorial Park. Cost will be \$1,210.00 for repairs and \$500.00 to install a gate in the batting cages.

Sue Swithin advised that Jackie Alaniz has put together a master schedule for ball games and practices in Memorial and Milestone Park.

The Civil War Encampment and the Egg Hunt both had good attendance. It was noted that there were some complaints about the Egg Hunt being crowded as the event was moved indoors due to inclement weather. Safer candy for little ones was also addressed.

The summer program guide is expected to be completed soon at the printer's. Sue advised that subsequent guides will be distributed one month before the programs start.

PARKS: A list of completed tasks was provided by Verne Wruck.

The sink hole at Memorial Park has been filled in and Ron Henrich has finished grading and seeding the drainage ditch project. The dirt pile at Memorial has been moved further back so that there will be more clearance around the rookie field.

Wal-mart has donated landscape materials again this year.

PERSONNEL: Nothing

FINANCE: Sue Swithin and Starr Frederick have begun work on the 2011/12 budget. Steve Wolf has also provided his annual tax levy spreadsheet showing that the P.D. will be getting an overall increase of 2% in tax revenues from both counties.

A Finance Committee meeting is scheduled for May 11th at 5:00 p.m. to review the FY end financial report and to begin looking at the next FY budget.

CAPITAL DEVELOPMENT: Nothing has been heard on the PARC grant, but word is expected between May 15 and June 15.

Annexation of the Milestone 5-acre parcel was approved by the Board. John Vann has submitted a draft of the annexation agreement.

There was a meeting of the Fairwind Subdivision Homeowners' Association, but there is still no word on the donation of the 6-acres to the Park District.

LAW AND ORDER/SAFETY: An 8-year old boy was extricated by the Fire Dept. from one of the toddler swing seats at Knights Park on April 16 when he was unable to get out on his own.

UNFINISHED BUSINESS: DUTCH ACRES: Nothing has been heard on the conveyance of the tot lot.

CONFERENCE REPORT: Steve Wolf gave a short synopsis of workshops that he had attended during the annual conference. One workshop addressed planning for a recreation center and another gave information on solar and wind power.

NEW BUSINESS: PUBLIC ACT 96-874: A motion was made by Leigh Lederman and seconded by Diane Rud to adopt Public Act 96-874 concerning the protection of social security numbers by the agency.

ROLL CALL VOTE:

Steve Wolf, aye Bill Clemons, aye Roberta Troeger, aye Diana Rud, aye
Leigh Lederman, aye
5 ayes, 0 nay

MOTION CARRIED

COMMITTEE ASSIGNMENTS: Steve Wolf asked that all Board members consider what committees they would like to be on for the upcoming fiscal year. Committee assignments will be made at the next meeting.

As there was no further business, a motion was made by Leigh Lederman and seconded by Bill Clemons to adjourn the meeting at: 9:27 p.m. The next regular meeting will be held on May 16, 2011 at 6:30 p.m.

Steve Wolf, President

Starr Frederick, Secretary