

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Thursday, April 8, 2010 at 7:07 p.m.

PRESENT: Steve Wolf, Bill Clemons, Diana Rud (arriving at 7:07 p.m.), Jennifer Roberts, Liz Curtis, and Roberta Troeger (arriving at 7:13 p.m.)

MINUTES: Copies of the minutes of the March 11, 2010 meeting were made available to all Board members. A motion was made by Liz Curtis and seconded by Jennifer Roberts to accept the minutes of the March 11, 2010 meeting as presented.

MOTION CARRIED

Copies of the minutes of the special meeting on March 23, 2010 had also been made available to all Board members. A motion was made by Bill Clemons and seconded by Jennifer Roberts to accept the minutes of the March 23, 2010 meeting as corrected.

MOTION CARRIED

TREASURER’S REPORT: The following fund balances were presented:

Corporate Fund	\$ 63,740.53
Recreation Fund	\$ 75,766.39
Paving/Lighting Fund	\$ 16,893.10
Audit Fund	\$ 2,774.05
Liability Insurance Fund	\$ 13,668.06
Social Security Fund	\$ 33,794.22
Unemployment Insurance Fund	\$ 27,880.41
I.M.R.F. Fund	\$ 5,532.43
2004 Bond Capital Projects	\$ 69,805.69
2006 Bond Capital Projects	\$ 208,478.50
2008 Bond Capital Projects	\$ 196,500.00
2008 Bond Debt Service	\$ 3,206.60

A motion was made by Jennifer Roberts and seconded by Bill Clemons to accept the Treasurer’s Report as presented subject to audit.

ROLL CALL VOTE:

Steve Wolf, aye Bill Clemons, aye Diana Rud, aye Jennifer Roberts, aye
Liz Curtis, aye
5 ayes, 0 nays

MOTION CARRIED

BILLS: The following bills were presented for payment:

Corporate Fund	\$ 4,561.64
Recreation Fund	\$ 11,758.11
Social Security Fund	\$ 886.44
Unemployment Fund	\$ 1,200.65
IMRF Fund	\$ 1,455.59
2004 Bond Capital Projects	\$ 1,906.12
Total Bills:	\$ 21,768.55

A motion was made by Diana Rud and seconded by Jennifer Roberts to pay the bills as presented.

ROLL CALL VOTE:

Steve Wolf, aye Bill Clemons, aye Diana Rud, aye Jennifer Roberts, aye
Liz Curtis, aye
5 ayes, 0 nays

MOTION CARRIED

COMMITTEE REPORTS: RECREATION: Warren Spurgeon advised that he had met with John Peirtz of the USSSA traveling baseball organization regarding use of Memorial Park for tournament use. Base paths at all diamonds will be adequate and the pitching rubbers will be moved to accommodate the league. Concessions will be run by the Park District on the weekend. Piertz liked the grass infields and felt the teams would enjoy playing on them. Dates needed have been pared back and the diamonds will be used on May 14, 15, and 16 only.

The ball license agreement with Boys Baseball has been signed. They have requested another date for AED training.

Fireworks donation boxes have been borrowed from the Freedom Days committee and will be set out at area businesses in the hopes of generating funding.

PARKS: Ron Henrich has worked on the lane at Milestone and added three loads of gravel. He has also rolled the soccer fields and softball diamonds.

Warren Spurgeon reported that Pizzo and Associates will be here Friday for the first application of herbicide at Harvey Creek Conservation Area.

A list of completed projects in the parks was submitted by the maintenance staff.

PERSONNEL: The Personnel committee met on March 15, 2010 to start updating the personnel policy. Another meeting to finish the process is scheduled for May 5, 2010 at 5:00 p.m.

Warren Spurgeon reported that a certified letter had been sent to Sandy Shreves inquiring about her health status. She was scheduled to have an appointment with her primary doctor on April 9, 2010 and hoped to be released for work after that. Steve Wolf reminded Warren that a doctor's note would be needed if she returns to work.

LAW AND ORDER/SAFETY: Warren Spurgeon advised that Chief Rick Olson had stopped by and asked what ordinances that the Park District would like to see enforced in the parks. A copy of the intergovernmental agreement with the police department will be checked to see if it needs to be updated. It was also suggested that the signage in the parks needs to be updated.

FINANCE: The DeKalb County property tax extension has been received. Preliminary budget numbers are being worked on.

CAPITAL DEVELOPMENT: Warren Spurgeon reported that the paperwork for the OSLAD grant was submitted on March 26 to IDNR. The lease agreement with the school district for the path still needs a revised map. Appraisals of donated parcels must be completed although nothing can be completed until the homeowners meeting takes place on April 22. At that time it is hoped that the title commitment will be transferred from Dick Faltz to the Homeowner's Association with restrictions added to include 74,000 cubic yards of dirt to be used by the developer. Then the title commitment could be transferred to the Park District at which time the Park District would need to purchase Title Insurance for Property.

Other changes to the site plan were discussed such as flip-flopping the spray pad and skate park.

The berm around the 5-acres that was required within one year of the purchase date was discussed.

Fred Schramm is still working up costs on renovating the Duvick Avenue building.

OLD BUSINESS: MEMORIAL DRAINAGE: Jake Saltzman has cleaned out the basin at Memorial Park and found that there were no outlets in the bottom. He has quoted \$17,550 to run a line from the basin to the main line. It was decided to see how this spring goes before authorizing any work.

DUTCH ACRES PARK: After speaking with Dan Kramer, it was learned that following a court date last week, they are waiting for a resolution from the judge. Once the mix-up on the tax status of the property has been resolved, the property can be transferred to the homeowner's association and then to the Park District.

MASTER PLAN: Warren Spurgeon has spoken to Paul Bafia of Genoa Park District concerning his feelings on working with Tod Stanton on the Master Plan. He liked working with him but his Board did not plan to act on the Capital Planning recommendations of the plan because it did not meet their needs. They were charged \$11,000. It was suggested that the Park District look for another quote. Warren Spurgeon will also contact Batavia Park District.

NEW BUSINESS: SPECIAL RECREATION DISTRICT: Some discussion took place regarding the development of a special recreation district. Monies would need to be spent on improvements for those with disabilities. It was also suggested that it might be better to have the involvement of several entities in a special recreation district.

SUMMER MEETINGS: Bill Clemons suggested that some of the summer Board meetings be held out in the parks. He thought it would give the commissioners an opportunity to see the parks first-hand.

LAND DONATION: Dan Kramer mentioned that the Corbin's, who recently purchased the Johnson property, might be interested in donating some property to the Park District near Memorial Park.

MEETING DATE CHANGE: The June meeting will be changed to June 2, 2010 at 7:00 p.m. due to Steve Wolf being out of town on June 10th.

A motion was made by Diana Rud and seconded by Jennifer Roberts to enter into Executive Session to discuss personnel matters at 8:38 p.m.

MOTION CARRIED

A motion was made by Bill Clemons and seconded by Roberta Troeger to return to the regular meeting at 9:06 p.m.

MOTION CARRIED

As there was no further business, a motion was made by Bill Clemons and seconded by Liz Curtis to adjourn the meeting at 9:15 p.m. The next regular meeting will be held on May 13, 2010 at 7:00 p.m.

Steve Wolf, President

Starr Frederick, Secretary