

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Thursday, May 13, 2010 at 7:05 p.m.

PRESENT: Steve Wolf, Bill Clemons, Diana Rud, Leigh Lederman and Jennifer Roberts

MINUTES: Copies of the minutes of the April 8, 2010 meeting were made available to all Board members. A motion was made by Bill Clemons and seconded by Jennifer Roberts to accept the minutes of the April 8, 2010 meeting as corrected.

MOTION CARRIED

CORRESPONDENCE: Warren Spurgeon has met with David Wood of the Kiwanis Club of DeKalb who is interested in starting a chapter in Sandwich. They would be interested in helping with projects to promote recreation. It may be possible that a meeting room could be made available for them when the club first starts.

A notification was received from the Illinois Department of Public Health on our request for the AED grant. The request was denied and they do not anticipate any funds being available for FY2010.

A revised bid was received from Tod Stanton regarding the survey for the Park District in conjunction with the master plan. The Board decided to defer work on the master plan because of other projects at this time. Warren Spurgeon has spoken to Michael Clark at Batavia Park District and he would recommend him for the work.

Kyle Murphy is interested in having a float in the Freedom Days Parade. He asked that any Board member that would want to participate contact him.

TREASURER’S REPORT: The following fund balances were presented:

| | |
|-----------------------------|---------------|
| Corporate Fund | \$ 54,551.55 |
| Recreation Fund | \$ 70,618.50 |
| Paving/Lighting Fund | \$ 16,894.28 |
| Audit Fund | \$ 2,774.29 |
| Liability Insurance Fund | \$ 13,670.39 |
| Social Security Fund | \$ 32,712.54 |
| Unemployment Insurance Fund | \$ 27,882.43 |
| I.M.R.F. Fund | \$ 4,033.27 |
| 2004 Bond Capital Projects | \$ 67,648.22 |
| 2006 Bond Capital Projects | \$ 208,499.65 |
| 2008 Bond Capital Projects | \$ 199,941.47 |
| 2008 Bond Debt Service | \$ 3,206.60 |

A motion was made by Jennifer Roberts and seconded by Bill Clemons to accept the Treasurer’s Report as presented subject to audit.

ROLL CALL VOTE:

Steve Wolf, aye Bill Clemons, aye Diana Rud, aye Jennifer Roberts, aye
Leigh Lederman, aye
5 ayes, 0 nays

MOTION CARRIED

BILLS: The following bills were presented for payment:

| | |
|----------------------------|--------------|
| Corporate Fund | \$ 9,441.39 |
| Recreation Fund | \$ 24,122.45 |
| Social Security Fund | \$ 737.21 |
| IMRF Fund | \$ 957.47 |
| 2004 Bond Capital Projects | \$ 10,459.45 |
| Total Bills: | \$ 45,717.97 |

A motion was made by Jennifer Roberts and seconded by Diana Rud to pay the bills as presented.

ROLL CALL VOTE:

Steve Wolf, aye Bill Clemons, aye Diana Rud, aye Jennifer Roberts, aye
Leigh Lederman, aye
5 ayes, 0 nays

MOTION CARRIED

COMMITTEE REPORTS: RECREATION: Warren Spurgeon reported that the recreation committee met with Todd Latham and Lisa Saitta of Sandwich Boys Baseball about participant registration fees and expenditures. The committee would like to schedule a community forum to gather input. A date will be set and Sandwich Boys Baseball will be notified. Leigh Lederman has provided a copy of Warrenville Park District’s license agreement as a reference in updating the license agreement before next year.

The Civil War Encampment had a good turnout this year with approximately 350 school children on Friday. The Park District and Sandwich Historical Society hosted a volunteer dinner on Saturday. An added feature this year was a genealogy program called “Tracking the 10th” presented by Janice Fritsch.

Due to the Civil War Encampment, the older kids soccer was moved to St. Paul’s Parish Center and everything went well. It was suggested, that in the future, we might move soccer from Knights Park for one season to give the playing area time to heal and be aerated.

The USSSA Boys Baseball tournament was cancelled because of weather but mostly because the fields were not suitable size-wise after the teams arrived.

PARKS: the maintenance staff submitted a list of completed projects in the parks.

Steve Wolf advised that the Ottawa Lakeside Nursery was having a good sale on trees. He would like to purchase several for the Dutch Acres Park and also other locations.

Steve Wolf asked that prices be sought for replacing the roof on the gazebo at Veteran's Park. Board members discussed replacing the asphalt shingles with a metal roof but no decision was made.

The deck on the older front-mount mower has been bent and needs to be replaced. Hogan Walker has looked at it and recommends replacing the whole deck.

PERSONNEL: The Personnel committee met for a second time to proceed with review and revision of the personnel policy. They are approximately two-thirds done and will meet again on May 24, 2010 at 5:00 p.m. to finish up the process.

Warren Spurgeon reported that employee evaluations are nearly ready to review with staff.

LAW AND ORDER/SAFETY: Warren Spurgeon had a brief meeting with Liz Curtis on May 11th and they reviewed the intergovernmental agreement with the Sandwich Police Department and also went over outdated park ordinances. They also talked about some changes in the ordinances, signage in the parks and other policies that may generate some revenue for the Park District.

Liz Curtis asked Warren Spurgeon to seek prices for fencing for the Gletty Road property.

Steve Wolf has spoken to Police Chief Rick Olson concerning the deer stand near Harvey Creek Conservation Area.

The flag light at Veteran's Park was broken as well as the service light at the back of the gazebo. Staff is trying to find replacement fixtures that may be more vandal resistant.

FINANCE: The finance committee will meet on May 18, 2010 at 4:30 p.m. to review the budget for fiscal year 2010/2011.

CAPITAL DEVELOPMENT: Warren Spurgeon reported that the property appraisals have been forwarded to IDNR.

John Vann has spoken to Dick Faltz about moving some of the dirt from area designated for the spray pad. Along with Steve Wolf and Warren Spurgeon, John gave a presentation to the homeowner's association of Fairwinds concerning the OSLAD project at Milestone Park. Everyone seemed "in favor" of the plans and asked that a parking lot and toilets be included. John Vann asked our Board if we would like to include the toilets in the grant. This would increase the project by \$100,00.00. Diana Rud suggested that we ask area contractors to donate time and materials to construct permanent toilets.

Warren Spurgeon and John Vann met to discuss the project at Milestone and Warren asked that the project be broken down into three contracts: Earth moving and paving trail, skate park and spray pad.

Warren Spurgeon has met with Ron Henrich concerning the building of the berm on the 5-acres. Ron suggested not making the berm solid for drainage purposes. Dirt for the berm may be taken from the parking lot excavation or a donation of dirt from Dick Faltz.

On May 5, Warren Spurgeon met with city engineer Tom Horak and they perused a conceptual idea for the Duvick property. Horak stated that he and Jim Smith, city inspector, would be willing to give feedback on the project and what specific city codes would be required. Horak would review the pre-design work provided by Cordigan-Clark architects and do a walk-through of the Duvick property on May 17th. Hal Ament has also been invited to the walk-through. Board members agreed to sign a contract with Hal Ament.

Warren Spurgeon has also met with Fred Schramm regarding conceptual cost for renovation of the Duvick property. He recommended that we hire an architect to get a clear cost and then come up with phases of construction that are more cost-friendly for the Park District. Warren suggested that the recreation committee needs to meet and clearly identify what the priorities are for a gym facility.

OLD BUSINESS: DUTCH ACRES PARK: Bill McMahan and Les Tucker went to Kendall County to try to find out about the Dutch Acres Park and where the Park District stands in taking control of the property. The property went up for tax sale a year after it went on the tax rolls because it was listed wrong by the developer. They were able to obtain a list of legal actions on the property. Judge Tim McCann will rule on the property on July 7th.

A motion was made by Diana Rud and seconded by Jennifer Roberts to enter into Executive Session to discuss personnel matters at 8:51 p.m.

MOTION CARRIED

A motion was made by Bill Clemons and seconded by Leigh Lederman to return to the regular meeting at 9:24 p.m.

MOTION CARRIED

As there was no further business, a motion was made by Bill Clemons and seconded by Jennifer Roberts to adjourn the meeting at 9:25 p.m. The next regular meeting will be held on June 2, 2010 at 7:00 p.m.

Steve Wolf, President

Starr Frederick, Secretary