

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday, June 2 2010 at 7:00 p.m.

PRESENT: Steve Wolf, Bill Clemons, Diana Rud, Leigh Lederman, Roberta Troeger, Liz Curtis and Jennifer Roberts

MINUTES: Copies of the minutes of the May 13, 2010 meeting were made available to all Board members. A motion was made by Roberta Troeger and seconded by Diana Rud to accept the minutes of the May 13, 2010 meeting as corrected.

MOTION CARRIED

VISITORS: DUTCH ACRES PARK: Bill McMahon reported to the Board that he and Les Tucker, a neighbor of Dutch Acres Park, went to the Kendall County tax assessor’s office. They discovered that the tot lot had been zoned as a planned unit property and was never registered as a park. Doug Johnson, who has paid the first three years of back taxes, has asked that a title to the property be issued to him. A decision will be made on July 7th by Judge Tim McCann at which time he may rule that the property was zoned in error. Steve Wolf thanked Bill McMahon for his efforts.

TREASURER’S REPORT: The following fund balances were presented:

Corporate Fund	\$ 37,285.09
Recreation Fund	\$ 47,152.92
Paving/Lighting Fund	\$ 16,894.28
Audit Fund	\$ 2,774.29
Liability Insurance Fund	\$ 13,670.39
Social Security Fund	\$ 31,309.32
Unemployment Insurance Fund	\$ 27,882.43
I.M.R.F. Fund	\$ 2,156.57
2004 Bond Capital Projects	\$ 57,445.25
2006 Bond Capital Projects	\$ 208,499.65
2008 Bond Capital Projects	\$ 199,941.47
2008 Bond Debt Service	\$ 1,611.60

A motion was made by Roberta Troeger and seconded by Bill Clemons to accept the Treasurer’s Report as presented subject to audit.

ROLL CALL VOTE:

Steve Wolf, aye	Bill Clemons, aye	Diana Rud, aye	Jennifer Roberts, aye
Leigh Lederman, aye	Liz Curtis, aye	Roberta Troeger, aye	
7 ayes, 0 nays			MOTION CARRIED

BILLS: The following bills were presented for payment:

Corporate Fund	\$ 3,804.61
Recreation Fund	\$ 7,767.73
Social Security Fund	\$ 721.84

IMRF Fund	\$	948.47
2008 Bond Debt Service	\$	<u>1,595.00</u>
Total Bills:	\$	14,837.65

A motion was made by Jennifer Roberts and seconded by Diana Rud to pay the bills as presented.

ROLL CALL VOTE:

Steve Wolf, aye	Bill Clemons, aye	Diana Rud, aye	Jennifer Roberts, aye
Leigh Lederman, aye	Liz Curtis, aye	Roberta Troeger, aye	
7 ayes, 0 nays			MOTION CARRIED

COMMITTEE REPORTS: RECREATION: A meeting was held to discuss the skate park design. John Vann presented several designs to the 9 or 10 skateboarders that attended. Another meeting will be scheduled for the skaters to bring in their designs, which will simulate several places in town that they like to skate. It was also discussed by the Board that perhaps the configuration of the skate ramps could be changed in the future to keep the site from becoming “stale”. The skaters also asked about having concessions available and a shaded area to get out of the sun.

A community forum to discuss Sandwich Boys Baseball’s fees has been set for June 14. The public has been asked to submit questions prior to the meeting so that they may be posted on the front door. This meeting is meant to answer parent’s questions and not to point fingers.

Bill Clemons asked that the calendar of events be sent electronically to Board members.

Warren Spurgeon advised that the Park District would host a booth at the Valley West Health Fair to promote programs. OSLAD information will be on display as well.

Bill Clemons commented that he had been in Chicago and noticed a balance beam workout station along the north shore walk. This type of workout station is planned for the walking path at Milestone.

Kyle Murphy is working on entries for the Freedom Days Parade. Other Park District sponsored events such as the races and fireworks are all set to go.

Diana Rud advised that she is working on signs for the movies in the park through Superior Beverage.

PARKS: The maintenance staff submitted a list of completed projects in the parks.

The trees for the Dutch Acres Park and two bushes were delivered. The trees are being stored at the Memorial maintenance garage until the Dutch Acre park situation has been ruled on.

The merry-go-round at Henderson Park was discussed. It was felt that it is unsafe and may need to be removed. Warren Spurgeon will look at the equipment and determine if it should be removed.

The new mower deck has been installed and the front mount tractor is back in service.

A quote was sought from Dell Fence for sideline fences on the rookie field at Memorial Park. Sandwich Boys Baseball has indicated that if the Park District has the posts installed, they will provide the labor and fabric to finish the project. Jennifer Roberts commented that the field was only to be a temporary practice field and not used for regular field. Diana Rud felt that there should be no improvements to Memorial Park until there was a plan. It was also felt that Boys Baseball be given a deadline to finish the fence and if they do not comply, a bill would be sent to them for Dell Fence to finish the project. Warren Spurgeon also felt that having the field in that area was not safe due to the storage of maintenance materials and the dirt pile. Ken Isham will be contacted to find out how many games are being played there. Bill Clemons recommended deferring a decision until the July meeting after which time everyone would have an opportunity to look at the location.

PERSONNEL: The Personnel committee met on May 24 and has approximately five more pages to review.

Warren Spurgeon reported that employee evaluations are nearly completed.

LAW AND ORDER/SAFETY:

FINANCE: The finance committee met on May 18, 2010 and reviewed last years final actual budget. The proposed budget for 2010-2011 was reviewed also. A line item was added for vehicle accrual under the Recreation Fund.

A motion was made by Roberta Troeger and seconded by Leigh Lederman to approve the proposed amounts for the budget and to hold a public hearing at the July meeting.

ROLL CALL VOTE:

Steve Wolf, aye	Bill Clemons, aye	Diana Rud, aye	Jennifer Roberts, aye
Leigh Lederman, aye	Liz Curtis, aye	Roberta Troeger, aye	
7 ayes, 0 nays			MOTION CARRIED

CAPITAL DEVELOPMENT: Warren Spurgeon and Roberta Troeger met with Hal Ament, Mike Elliott and Jim Smith at the Duvick building. Jim Smith, city building inspector, advised that the property was zoned as commercial and a change in the zoning would need the approval of the city council. Hal Ament said that the property is in pre-foreclosure and he recommended waiting to make an offer especially with the zoning issues. Diana Rud indicated that she would like to review the zoning regulations and asked if this would be a good time to make our attorney aware of what the Park District is considering. Steve Wolf felt that Tom Horek, city engineer, would also be able to give us some advice on the zoning issue.

Warren Spurgeon reported that the changes the Park District has made in the OSLAD grant has slowed down the certification of the grant. IDNR is asking for more documentation on the new 5 acres.

OLD BUSINESS: DUTCH ACRES PARK: Bill McMahon and Les Tucker went to Kendall County to try to find out about the Dutch Acres Park and where the Park District stands in taking control of the property. The property went up for tax sale a year after it went on the tax rolls because it was listed wrong by the developer. They were able to obtain a list of legal actions on the property. Judge Tim McCann will rule on the property on July 7th.

A motion was made by Diana Rud and seconded by Jennifer Roberts to enter into Executive Session to discuss personnel matters at 9:22 p.m.

MOTION CARRIED

A motion was made by Bill Clemons and seconded by Leigh Lederman to return to the regular meeting at 10:06 p.m.

MOTION CARRIED

As there was no further business, a motion was made by Bill Clemons and seconded by Jennifer Roberts to adjourn the meeting at 10:06 p.m. The next regular meeting will be held on July 8, 2010 at 7:00 p.m.

Steve Wolf, President

Starr Frederick, Secretary