

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Thursday, July 14, 2011 at 6:30 p.m.

PRESENT: Diana Rud, Steve Wolf, Bill Clemons, Roberta Troeger, and Beth Gottlieb

PUBLIC HEARING: A motion was made by Diana Rud and seconded by Bill Clemons to adjourn the regular meeting for a public hearing on the Budget and Appropriation Ordinance.

MOTION CARRIED

The Budget and Appropriation was presented and as there was no one in the audience to give testimony or ask questions, a motion was made by Bill Clemons and seconded by Beth Gottlieb to return to the regular meeting.

MOTION CARRIED

MINUTES: Copies of the minutes of the June 16, 2011 meeting were made available to all Board members. A motion was made by Diana Rud and seconded by Steve Wolf to accept the minutes of the June 16, 2011 meeting as presented.

MOTION CARRIED

CORRESPONDENCE: The secretary advised that the tax payment on Lot "D" in Fairwind Subdivision has been paid for this year to keep the property from being sold at the tax sale.

Diana Rud provided a flyer concerning serving on a Park District Board to all Board members.

TREASURER’S REPORT: The following fund balances were presented:

Corporate Fund	\$ 77,286.75
Recreation Fund	\$ 131,801.84
Paving/Lighting Fund	\$ 22,075.92
Audit Fund	\$ 8,258.29
Liability Insurance Fund	\$ 29,100.94
Social Security Fund	\$ 27,590.79
Unemployment Insurance Fund	\$ 22,414.55
I.M.R.F. Fund	\$ 14,507.45
2006 Bond Capital Projects	\$ 204,336.08
2008 Bond Capital Projects	\$ 200,316.84
2010 Bond Capital Projects	\$ 584,401.76
2010 Bond Debt Service	\$ 53,607.13

A motion was made by Beth Gottlieb and seconded by Steve Wolf to accept the Treasurer’s Report as presented subject to audit.

ROLL CALL VOTE:

Roberta Troeger, aye Steve Wolf, aye Bill Clemons, aye Diana Rud, aye
Beth Gottlieb, aye
5 ayes, 0 nay

MOTION CARRIED

BILLS: The following bills were presented for payment:

Corporate Fund	\$ 16,046.09
Recreation Fund	\$ 16,116.21
Social Security Fund	\$ 914.88
Unemployment Fund	\$ 3,122.75
I.M.R.F. Fund	\$ 1,350.94
2006 Bond Capital Proj.	\$ 5,615.04
Total Bills:	\$ 43,165.91

A motion was made by Steve Wolf and seconded by Diana Rud to pay the bills as presented.

ROLL CALL VOTE:

Roberta Troeger, aye Steve Wolf, aye Bill Clemons, aye Diana Rud, aye
Beth Gottlieb, aye
5 ayes, 0 nay

MOTION CARRIED

COMMITTEE REPORTS: DIRECTOR'S REPORT: Sue Swithin provided the Board with her monthly report. Information was given on current hires, recreation programs and park maintenance.

Sue Swithin reported that 40% of the trees at Memorial Park have Japanese beetles. Ken Young was hired to spray the trees. Bag worms were also noticed at Knights Park and taken care of by staff.

The landscape project being undertaken by Billy Prothman will begin as soon as he returns from vacation.

RECREATION: Sue Swithin commended the staff on grooming the parks and readying the equipment for the parade during the Freedom Days weekend. The races and the fireworks went smoothly this year.

Ball programs have ended and work is being done on the fall brochure.

PARKS: A broken drain tile at Harvey Creek has been repaired by Ron Henrich.

Pizzo and Associates spent a day at Harvey Creek working on stewardship. Sue Swithin had an opportunity to meet with them.

Bill Clemons presented quotes for the roof repair at the Veteran's and the maintenance garage. As the quotes were for steel roofing material, several bids included the exposed screw seams option versus the standup seam option.

A motion was made by Diana Rud and seconded by Beth Gottlieb to contract with Bark and Son for a steel roof with exposed screws for the gazebo at Veteran's and the maintenance garage.

ROLL CALL VOTE:

Roberta Troeger, aye Steve Wolf, aye Bill Clemons, aye Diana Rud, aye
Beth Gottlieb, aye
5 ayes, 0 nay

MOTION CARRIED

A suggestion had been made by Bill Clemons to have each commissioner "adopt" a park and to rotate parks annually. Bill provided a listing parks for each commissioner for 2011.

A motion was made by Beth Gottlieb and seconded by Diana Rud to adopt the plan.
MOTION CARRIED

A park tour for the commissioners is scheduled for July 28, 2011 from 5:00 - 7:00 p.m.

A park open house will be held at Henderson Park on September 18, 2011 from 1:00 - 3:00 p.m. featuring an ice cream social.

Diana Rud advised that there is an IAPD grant for playground equipment for those with disabilities. Deadline is August 1, 2011.

FINANCE: A motion was made by Steve Wolf and seconded by Bill Clemons to pass the Budget and Appropriation Ordinance #2011-002.

ROLL CALL VOTE:

Roberta Troeger, aye Steve Wolf, aye Bill Clemons, aye Diana Rud, aye
Beth Gottlieb, aye
5 ayes, 0 nay

MOTION CARRIED

PERSONNEL: Christine McMahon has accepted the full-time position of program coordinator.

Applications have been received for the sports coordinator position and the seasonal part-time maintenance position.

CAPITAL DEVELOPMENT: Nothing has been heard on the PARC grant.

Sue Swithin has met with the mayor and Tom Horek concerning the annexation agreement for the 5 acres at Milestone. There are still two points to clear up. One is a plat of survey for buildings. The other is a traffic study needed at Castle and the Milestone entrance road.

Ruth Ann Gorup is asking \$15,000 for an easement through adjoining property to Fairwind Boulevard. As an alternative, Sue Swithin contacted Bob Pennington of Citizens Bank to see if an easement for utilities could be had through Lot "D". He advised that, for now, it is a moot issue as the property is tied up in the courts.

LAW & ORDER/ SAFETY: To be discussed in Executive Session.

UNFINISHED BUSINESS: DUTCH ACRES: Nothing has been heard..

NEW BUSINESS: FREEDOM DAYS CRITIQUE: Aspects of the Freedom Run and the fireworks were discussed. Girls Softball did not provide any volunteers to help take donations at the fairgrounds. Approximately 5 people from the Renegade Regiment took donations at Milestone and Prairie View realizing \$500.00 in donations at that location. The front gate at the fairgrounds took in approximately \$4,500.00.

Linda Kelleher has contacted Sue Swithin regarding next year's Freedom Days and advised that she will not be putting it together. She asked if the Park District wanted to take it over and also added that Timber Creek Hotel was interested in taking it over.

GREEN CAN PROGRAM: Sue Swithin has looked into this recycling program and found that each host would need to take 60 bins and find their own sponsorship and advertising. It was suggested that we try something on our own to encourage recycling.

GRANT FOR SUMMER HELP: Sue Swithin had applied for a \$6,000 grant through the IDNR and the Sandwich Park District received the grant. The grant allows for hiring summer help between the ages of 16-19 for maintenance in the parks. Sue reported that she has already hired one person.

A motion was made by Diana Rud and seconded by Beth Gottlieb to enter into executive session at 8:38 p.m. for the purpose of security procedures and use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public or public property.

ROLL CALL VOTE:

Roberta Troeger, aye Steve Wolf, aye Bill Clemons, aye Diana Rud, aye
Beth Gottlieb, aye
5 ayes, 0 nay

MOTION CARRIED

A motion was made by Diana Rud and seconded by Steve Wolf to return to the regular meeting at 8:52 p.m.

As there was no further business, a motion was made by Beth Gottlieb and seconded by Bill Clemons to adjourn the meeting at: 8:53 p.m. The next regular meeting will be held on August 11, 2011 at 6:30 p.m.

Roberta Troeger, President

Starr Frederick, Secretary