

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Thursday, July 9, 2009 at 7:00 p.m.

PRESENT: Steve Wolf, Bill Clemons, Leigh Lederman, Jennifer Roberts and Liz Curtis

CORRESPONDENCE: A thank you note was received from the Sandwich Historical Society for the Park District’s involvement with the Civil War Re-enactment.

MINUTES: Copies of the minutes of the June 11, 2009 meeting were made available to all Board members. A motion was made by Jennifer Roberts and seconded by Bill Clemons to accept the minutes of the June 11, 2009 meeting as corrected.

MOTION CARRIED

VISITORS: Dutch Acres Homeowners Association Mike Bright and Steve Copeland discussed with the Board the conveyance of the tot lot and adjoining detention pond to the Park District. The Park Board had experienced a split in their decision to accept the detention pond following the June meeting.

Leigh Lederman was concerned in accepting “pocket parks” in the area and Liz Curtis felt that it might set a precedent if the Park District accepts the detention pond.

A motion was made by Liz Curtis and seconded by Jennifer Roberts to accept the Dutch Acres park and adjoining detention pond to use for recreation.

ROLL CALL VOTE:

Steve Wolf, aye Jennifer Roberts, aye Liz Curtis, aye Bill Clemons, aye
Leigh Lederman, aye
5 ayes, 0 nays

MOTION CARRIED

Steve Wolf asked Mike Bright to have Attorney Kramer draw up the necessary paperwork for the conveyance of property.

TREASURER’S REPORT: The following fund balances were presented:

Corporate Fund	\$ 98,096.50
Recreation Fund	\$ 42,056.69
Paving/Lighting Fund	\$ 17,206.32
Audit Fund	\$ 4664.95
Liability Insurance Fund	\$ 20,333.94
Social Security Fund	\$ 38,297.47
Unemployment Insurance Fund	\$ 27,077.56
I.M.R.F. Fund	\$ 9,459.70
2004 Bond Capital Projects	\$ 248,163.16
2006 Bond Capital Projects	\$ 208,285.71
2006 Bond Debt Service	\$ 384.38

2008 Bond Capital Projects	\$ 196,500.00
2008 Bond Debt Service	\$ 49,044.57

A motion was made by Jennifer Roberts and seconded by Bill Clemons to accept the Treasurer's Report as presented subject to audit.

ROLL CALL VOTE:

Steve Wolf, aye Jennifer Roberts, aye Liz Curtis, aye Bill Clemons, aye
 Leigh Lederman, aye
 5 ayes, 0 nays

MOTION CARRIED

BILLS: The following bills were presented for payment:

Corporate Fund	\$ 4,609.30
Recreation Fund	\$ 15,013.85
Paving & Lighting Fund	\$ 2,000.00
Social Security Fund	\$ 535.53
Bond Fund	\$ 6,200.02
<u>I.M.R.F Fund</u>	<u>\$ 565.79</u>
Total Bills:	\$170,154.91

A motion was made by Liz Curtis and seconded by Leigh Lederman to pay the bills as presented.

ROLL CALL VOTE:

Steve Wolf, aye Jennifer Roberts, aye Liz Curtis, aye Bill Clemons, aye
 Leigh Lederman, aye
 5 ayes, 0 nays

MOTION CARRIED

A motion was made by Jennifer Roberts and seconded by Leigh Lederman to pay \$50.00 to Sandwich Freedom Days for parade entries.

ROLL CALL VOTE:

Steve Wolf, aye Jennifer Roberts, aye Liz Curtis, aye Bill Clemons, aye
 Leigh Lederman, aye
 5 ayes, 0 nays

MOTION CARRIED

COMMITTEE REPORTS: RECREATION Steve Wolf reported that he had visited Memorial Park with Rob Dell to assess the fence problems. He had authorized Dell Fence to repair parts of the fence that were hazardous. He had also received quotes on other areas of the fence but other Board members were hesitant to go ahead with the work until the whole park could be assessed.

Christine McMahan updated the Board on current programs and advised that materials are being put together for the fall brochure.

Christine McMahan has spoken with an instructor who is interested in teaching tumbling. A wedge mat may need to be purchased if the program moves forward.

The need for an electronic sign was discussed and quotes will be sought.

BUILDING & GROUNDS: The maintenance staff has asked for the purchase of a paint sprayer to use in painting dugouts, fencing, bleachers, etc. Discussion took place as to whether the sprayer would be maintained after use. Renting a sprayer was also brought up. No decision was made.

Fibar is needed in some areas of the parks. A load will be purchased to replenish the playgrounds.

It was felt that a set of safety eyes is needed for the overhead door at the maintenance building. Tracy Calvert will take care of purchasing the safety eyes.

PERSONNEL: Steve Wolf advised that employee evaluations are still needed and that he has an interview set up with Jay Miller for his probationary review.

FINANCE: A tax levy comparison over the past several years was provided by Steve Wolf for discussion purposes.

The budget hearing is scheduled for Saturday, July 18, 2009 at 10:00 a.m.

CAPITAL DEVELOPMENT: Steve Wolf reported that the OSLAD grant was sent in by John Vann.

A drawing of the berm needed on the new 5-acre parcel is expected at the August meeting.

There was discussion about the gravel road at Milestone and what will need to be done with it in the future with the renovation of the park. Several suggestions were made but Steve Wolf felt that the Park District will need to work with the school since a majority of the road belongs to the school district.

Roberta Troeger and Diana Rud joined the meeting by phone at 8:30 p.m.

NEW BUSINESS: DIRECTOR QUEST: Steve Wolf advised the Brad Barnes has decided not to accept the Park District's offer. Mark Pasquelini has also withdrew his application and has decided to stay where he is. A list of alternative names have been scheduled for interviews. Steve Wolf advised that he has been contacted by MSI, who out-sources management personnel. He would like to schedule an interview for a person who has 25 years of experience in parks and recreation.

The phone conference with Roberta Troeger and Diana Rud was ended.

FREEDOM DAYS CRITIQUE: The Park District sponsored events for Freedom Days went well. The races had about 119 participants which was down from last year but no problems were experienced with the race itself.

The fireworks went off as planned but a downpour earlier in the evening caused the finale to get wet. Donations amounted to \$3,579.00.

Bill Clemons asked about the Park District taking over Freedom Days so that the event would be under the Park District's insurance. Linda Kelleher would still help run the event. No decision was made.

MEMORIAL PARK: The water problems at Memorial Park are still an issue and preventing games to be played on at least one field. The city is conducting a survey of residents in that area to see what problems they are having on their properties. It was suggested that one of the area tiling companies be contacted to locate the field tiles and see if one might be broken.

In regards to Boys Baseball, Liz Curtis suggested having the Park District's attorney look over the license agreement for next year.

DEFIBRILLATOR PURCHASE: A motion was made by Liz Curtis and seconded by Bill Clemons to purchase one AED.

ROLL CALL VOTE:

Steve Wolf, aye Jennifer Roberts, aye Liz Curtis, aye Bill Clemons, aye
Leigh Lederman, aye
5 ayes, 0 nays

MOTION CARRIED

As there was no further business, a motion was made by Bill Clemons and seconded by Jennifer Roberts to adjourn the meeting at 10:18 p.m. The next regular meeting will be held on August 13, 2009 at 7:00 p.m.

Steve Wolf, President

Starr Frederick, Secretary