

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday, March 12, 2025 at 6:30 p.m. The meeting was called to order by President Dan Hoyt at 6:30 p.m.

PRESENT: Board Members: Dan Hoyt, Theresa Jourdan, John Fincham, Shaun Legge, Brad Knepper

ABSENT: Diane Scents, Eric Terlep

Staff present: Executive Director - Bill Novicki, Finance Manager - Tes Isham

Guests/public: None

PLEDGE OF ALLEGIANCE

MINUTES: Copies of the Board meeting minutes from February 19, 2025, were made available to all Board members.

Motion made by Theresa Jourdan to approve February 19, 2025 minutes; seconded by Brad Knepper.

ROLL CALL VOTE: Theresa Jourdan, aye; John Fincham, abstain; Shaun Legge, aye; Brad Knepper, aye; Dan Hoyt, aye.

4 ayes, 0 nays, 1 abstain

MOTION CARRIED

CORRESPONDENCE: None

PUBLIC COMMENT: None

TREASURER'S REPORT: A copy of the Treasurer's report for January & February 2025 was made available to the board. Continue to have issue with Aflac payment, continue working with SDS to work out discrepancies.

Motion made by Theresa Jourdan to accept January & February Treasurer's reports subject to audit and seconded by Brad Knepper.

ROLL CALL VOTE: John Fincham, aye; Shaun Legge, aye; Brad Knepper, aye; Dan Hoyt, aye; Theresa Jourdan, aye.

5 ayes, 0 nays, 0 abstain

MOTION CARRIED

BILLS PRESENTED: A copy of the Bills Payable by Fund report for February was made available to all board members. The following bills were presented:

Corporate:	\$15,947.46
Recreation:	\$ 8,482.82
Social Security:	\$ 2,081.02
Unemployment/Workman's Comp:	\$ 647.00
I.M.R.F	<u>\$ 1,839.37</u>
Total	\$ 28,997.67

Motion made by Theresa Jourdan to approve bills in the amount of \$28,997.67 subject to audit and seconded by John Fincham.

ROLL CALL VOTE: Shaun Legge, aye; Brad Knepper, aye; Dan Hoyt, aye; Theresa Jourdan, aye; John Fincham, aye.

5 ayes, 0 nays, 0 abstain

MOTION CARRIED

DIRECTOR'S REPORT: A copy of the Director's Report was made available to all board members. Executive Director Bill Novicki highlighted the following:

- NIU game went really well, everyone had a great time. NIU invited us back for next year.
- Spring Egg Hunt coming up. We are currently going through inventory & getting everything ready. Walmart has offered to donate all the baskets & goody bags for every kid. Walmart also offered volunteer hours.
- We have contacted Newkirk and will be meeting with him at a later date in April to review our financial reports. Would also like to have him help with end of year closing.
- Dog Park registration renewals. We purchased tennis balls for anyone that renews. We will also be doing an onsite registration day at the Dog Park.
- Ice Rink is now down, there was a lot of use out of it. Kids have already started using the basketball court.
- Applying for another Northwestern Medical Grant, which we're focusing on using it for multiple dog waste stations, to hopefully help with keeping the parks cleaner.
- A reminder that when the board completes their Statement of Economics form to turn in.
- Board member Shaun Legge asked for a report of Illinois Funds balances, we discussed each account.

COMMITTEE REPORTS:

RECREATION: None

BUILDING & GROUNDS: None

FINANCE: None

CAPITAL DEVELOPMENT: None

RISK MANAGEMENT: None

LAW AND ORDER/SAFETY: None

PERSONNEL: None

UNFINISHED BUSINESS:

Knights Water Mitigation Issue – No update yet.

Veteran's Park Fence Discussion – Bill spoke with the City Administrator Geoff, he is receptive to the idea of the city installing the fence and SPD paying for it. Geoff did mention, that the city won't be in a

hurry, probably after elections. The City also requested an IGA, which Bill has already done and sent over to Geoff for approval.

Harvey Creek Stewardship - Bill has a meeting with Blue Stem the following day for a walk thru of Harvey Creek. He's waiting to get quotes back from Pizzo and another company. Hopefully he will have 3 quotes at next meeting and start stewardship come May.

Harvey Creek Educational Signs – Sandwich Park Foundation agreed to donate \$1,000.00 towards the Harvey Creek signs. Sandwich Park District received a \$4000.00 grant and the Sandwich Park District Board agreed to match the grant and have it come from the bond. All combined, will cover the costs of up to \$9,000.00 for the Harvey Creek signs.

Theresa Jourdan made a motion to approve the amount for Pulse Designs for the amount up to \$9,000.00 for Harvey Creek Education Signs, seconded by Shaun Legge.

ROLL CALL VOTE: Brad Knepper, aye; Dan Hoyt, aye; Theresa Jourdan, aye; John Fincham, aye; Shaun Legge, aye.

5 ayes, 0 nays, 0 abstain

MOTION CARRIED

NEW BUSINESS:

Sandwich Freedom Day's Grand Marshal Discussion – Bill would like to start soliciting for Grand Marshall. Several members came up with names, but nothing was decided at the moment. Bill will provide a list next month, so the board will be able to vote on it.

Annual Performance Review Process – Staff reviews are in & completed, and Bill is getting his notes in & will be done at end of week. Board will review and decide if there will be other compensations.

KSRA Update: Other Districts in the KSRA are thinking of not continuing their memberships next year. Districts are wanting to recalculate the amount that they have to pay. The districts have been having meetings along with the attorney discussing this matter. Concerns are if any district pulls out, then the KSRA might fail. SPD values being a part of an SRA, so if that happens, SPD could always join the Fox Valley SRA. Discussions between the districts are still continuing.

ADJOURN: Motion by Theresa Jourdan at 7:16 p.m. to adjourn, seconded by Shaun Legge.

5 ayes, 0 nays

Respectfully submitted by Tes Isham - Financial Manager

The next regular Board meeting will be April 9, 2025 at 6:30 p.m.