

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday, August 12, 2026, at 6:30 p.m. The meeting was called to order by President Dan Hoyt at 6:30 p.m.

PRESENT: Board Members: Dan Hoyt, Eric Terlep, Brad Knepper, Shaun Legge, Melissa Walsh, Theresa Jourdan.

ABSENT: John Fincham

STAFF PRESENT: Executive Director - Bill Novicki, Finance Manager - Tes Isham

GUEST/PUBLIC: None

PLEDGE OF ALLEGIANCE

PUBLIC HEARING: Resolution Bond Hearing

Motion was made by Theresa Jourdan to open public hearing for RESOLUTION concerning a hearing required to be held pursuant to the Bond Issue Notification Act of the State of Illinois prior to the sale of General Obligation Limited Tax Park Bonds of the Sandwich Park District, DeKalb and Kendall Counties, Illinois, seconded by Eric Terlep.

ROLL CALL VOTE: Eric Terlep, aye; Brad Knepper, aye; Shaun Legge, aye; Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye.

6 ayes, 0 nays, 0 abstain

No Public was present.

Motion was made by Theresa Jourdan to close the Resolution Bond Hearing, seconded by Eric Terlep.

ROLL CALL VOTE: Brad Knepper, aye; Shaun Legge, aye; Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye.

6 ayes, 0 nays, 0 abstain

Motion was made by Shaun Legge to adopt the Resolution for the Bond, seconded by Theresa Jourdan.

ROLL CALL VOTE: Shaun Legge, aye; Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye; Brad Knepper, aye;

6 ayes, 0 nays, 0 abstain

MINUTES: A copy of the Board meeting minutes from July 15, 2026, were made available to all Board members.

Motion made by Theresa Jourdan to approve July 15, 2026, minutes; seconded by Brad Knepper.

ROLL CALL VOTE: Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye; Brad Knepper, aye; Shaun Legge, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

CORRESPONDENCE: None

PUBLIC COMMENT: None

TREASURER'S REPORT: A copy of the Treasurer's report for July 2026 was made available to all board members.

Motion made by Theresa Jourdan to approve the July 2026 Treasurer's Report, subject to audit and seconded by Eric Terlep.

ROLL CALL VOTE: Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye; Brad Knepper, aye; Shaun Legge, aye; Melissa Walsh, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

BILLS PRESENTED: A copy of the Bills Payable by Fund report for July was made available to all board members. The following bills were presented:

Corporate:	\$23,302.57
Recreation:	\$10,432.62
Social Security:	\$ 2,337.01
Unemployment/Workman's Comp Fund	\$ 285.84
IMRF:	\$ 1,623.53
2020 Bond-Capital Project Fund	<u>\$13,293.20</u>
Bills Total	\$51,274.77

Motion made by Theresa Jourdan to approve bills in the amount of \$51,274.77 and seconded by Melissa Walsh.

ROLL CALL VOTE: Dan Hoyt, aye; Eric Terlep, aye; Brad Knepper, aye; Shaun Legge, aye; Melissa Walsh, aye; Theresa Jourdan, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

DIRECTOR'S REPORT: A copy of the Director's Report was made available to all board members. Executive Director Bill Novicki highlighted the following:

- **Recreation:** Summer Camp is over, and we talked about probably revising the camps for next year. Fall soccer registration is closed, and our numbers were lower than we expected, but can still make everything work. Movie in the park is coming up on August 21st. Our 60th Anniversary Party is coming up this weekend.
- **Administration:** Last week Bill hosted a Staff retreat day. Bill took the staff to Navy Pier and they went on a River Architecture Tour of Chicago. Staff had a really great time. Shawn and Bill will be attending the IL State Fair to volunteer for the Illinois Conservation Booth. The Sandwich Fair is also fast approaching. Bill gives the staff opportunities to volunteer for partnering booths at the fair.
- **Buildings and Grounds:** The Park District's new trailer has arrived. Bill had the trailer sprayed with protective coating and had it decaled with SPD logos. Staff is excited to have it added to the fleet. September 1st in the state inspection for the Splash Pad. Painting is happening at various parks.

COMMITTEE REPORTS:

RECREATION: None

BUILDING & GROUNDS: None

FINANCE: None

CAPITAL DEVELOPMENT: None

RISK MANAGEMENT: None

LAW AND ORDER/SAFETY: None

PERSONNEL: None

UNFINISHED BUSINESS:

Tennis Court Fence Replacement Update – Bill asked Kevin from Ideal Fence, Inc to revise his quote to a 12' galvanized fence with adding a bottom rail to fix the bottom looping. Brad Knepper mentioned that we really didn't need 12' fence, that the standard for a tennis court was 10'. The board agreed that they should go with the 10' fence. Bill also suggested that when it is all done, that we put up signs saying no hitting into fence.

60th Anniversary Celebration - Bill has everything planned. He mentioned that it might have a chance of rain. Even if it doesn't rain, it still would depend on how saturated the grounds are. If having to cancel, Bill felt that we wouldn't be able to reschedule. SPD is very busy right now. Bill did mention all the activities that he had planned. Will be a great day if weather cooperates. Dan Hoyt did say that if it is cancelled, he would like to have it rescheduled.

NEW BUSINESS:

2027 Election Reminders – Bill said that Brad Knepper is up for re-election for the board and Melissa Walsh is running for board election. Both were given their packets for the election.

Change of Credit Card Account to FNBO – FNBO is offering a 2% rebate, sign up bonus for \$200 on their Evergreen credit card. This card does not make staff put their social security on the applications, which was a big issue. Bill & Tes suggested that the rebates & bonuses would go towards the special/free program line.

Motion made by Theresa Jourdan to approve the FNBO Evergreen credit card. Allocate the Reward funds to the Special Event/Free Program line, seconded by Eric Terlep.

ROLL CALL VOTE: Eric Terlep, aye; Brad Knepper, aye; Shaun Legge, aye; Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

Motion made by Theresa Jourdan to cancel the Elan Credit Card effective once Evergreen Card is in place, seconded by Eric Terlep.

ROLL CALL VOTE: Brad Knepper, aye; Shaun Legge, aye; Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

Approve Master Plan – Master Plan was not available to approve. Maria from Upland Design emailed Bill the master plan in a file that he could not open. Maria is on vacation for 2 weeks and is not available to fix the issue. Board decided to table the approval till next meeting.

Motion made by Shaun Legge to table the approval of the Master Plan; seconded by Theresa Jourdan.

ROLL CALL VOTE: Brad Knepper, aye; Shaun Legge, aye; Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

Transfer Funds into Illinois Fund Accounts – Bill Novicki & Tes Isham suggested that funds be transferred from FNBO to IL Funds. They suggested from Corporate & Recreation funds, \$125,000 each for a total transfer of \$250,000.

Motion made by Theresa Jourdan to approve the Funds Transfer from FNBO to IL Funds with \$125,000 going into IL Funds Corporate and \$125,000 going into IL Funds Recreation for a total of \$250,000; seconded by Brad Knepper.

ROLL CALL VOTE: Dan Hoyt, aye; Eric Terlep, aye; Brad Knepper, aye; Shaun Legge, aye; Melissa Walsh, aye; Theresa Jourdan, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

Harvey Creek Bridge Repair Review and Approval – After the board discussed and reviewed the quote from Aztech for the Harvey Creek foot bridge repair. They decided to have Aztech come out again and discuss what would be the best way of repairing the area. The board decided to table the approval for the bridge repairs till after the meeting with Aztech.

Motion made by Theresa Jourdan to table the approval of the Harvey Creek Bridge Repair; seconded by Eric Terlep.

ROLL CALL VOTE: Eric Terlep, aye; Brad Knepper, aye; Shaun Legge, aye; Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

Final Audit Approval 2025/2026 -

Motion made by Shaun Legge to except the Final Audit 2025/2026; seconded by Eric Terlep.

ROLL CALL VOTE: Eric Terlep, aye; Brad Knepper, aye; Shaun Legge, aye; Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

Milestone ADA Path Expansion Review and Approval – Bill received a quote from Henrich Landscape, Inc. for the ADA work at Milestone. The path will complete the connection at Milestone. The project is quoted at \$7,375.00, which can all come out of the ADA Funds.

Motion made by Theresa Jourdan to approve the quote from Henrich Landscape in the amount of \$7,375.00 to be taken from the ADA Fund for the Milestone ADA Path Expansion; seconded by Eric Terlep.

ROLL CALL VOTE: Eric Terlep, aye; Brad Knepper, aye; Shaun Legge, aye; Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

Land Purchase Discussion – EXECUTIVE SESSION: 5 ILCS 120/2 2.(c)(5) for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

Motion made by Theresa to go into EXECUTIVE SESSION: 5 ILCS 120/2 2.(c)(5) for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, seconded by Eric Terlep.

ROLL CALL VOTE: Shaun Legge, aye; Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye; Brad Knepper, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

Motion made by Theresa Jourdan to come out of Executive Session; and seconded by Eric Terlep.

ROLL CALL VOTE: Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye; Brad Knepper, aye; Shaun Legge, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

ADJOURN: Motion by Theresa Jourdan to adjourn at 7:59pm, seconded by John Fincham.

6 ayes, 0 nays, 0 abstain

Respectfully submitted by Tes Isham – Finance Manager

The next regular Board meeting will be September 16, 2026, at 6:30 p.m.